

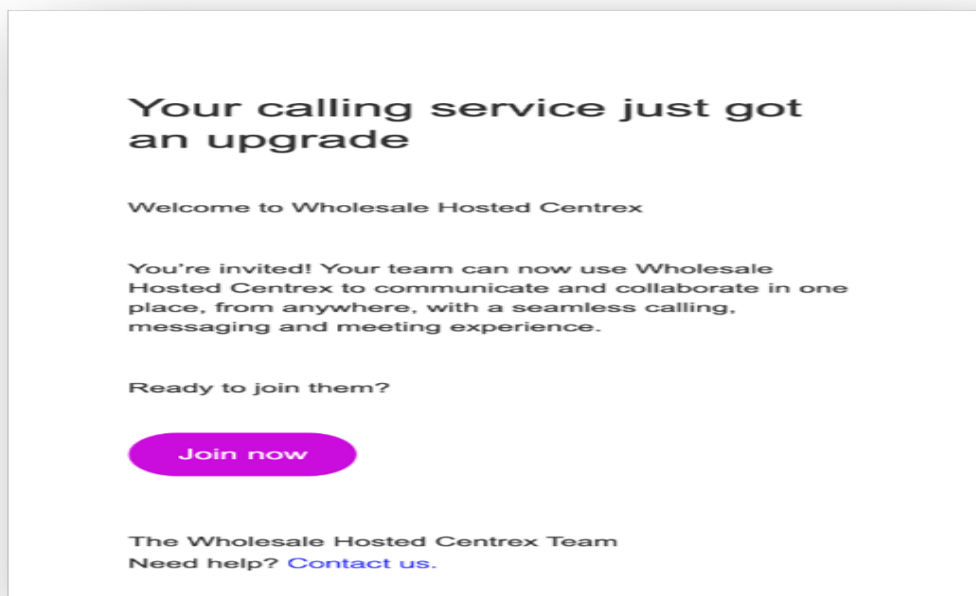


Webex Setup Guide

Follow these simple steps to activate and install your new Webex account.

Step 1 – Activate Your Account

Open your invitation email and click **Join now**. The activation link expires after 72 hours.



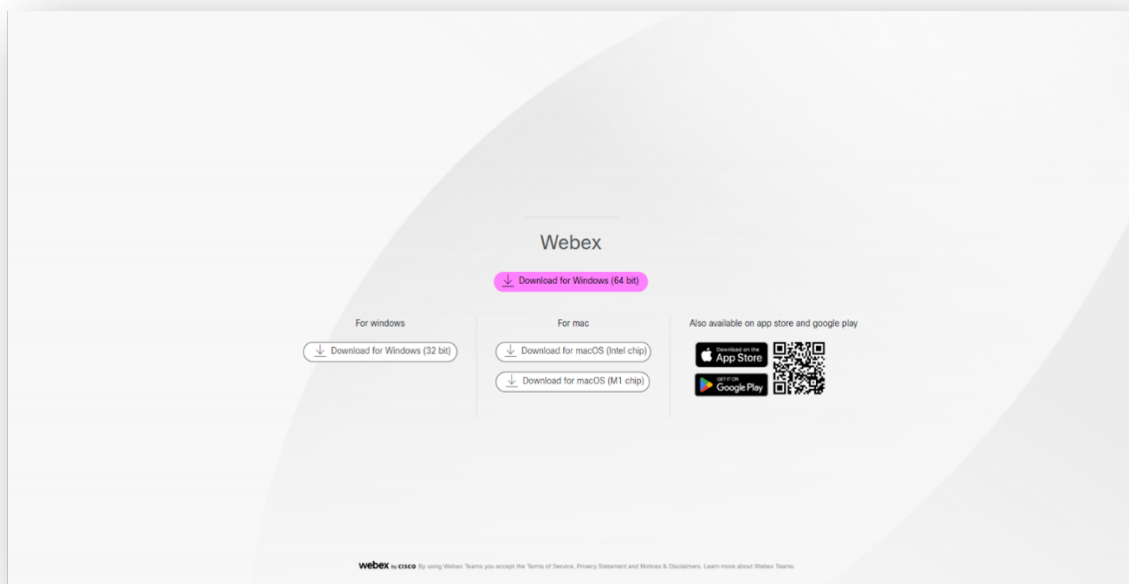
Step 2 – Provision Your Account

After clicking Join now, your account will be validated and provisioned. Do **not** refresh the browser, close the window or lock your device while provisioning is in progress.



Step 3 – Download the Webex App

Once provisioning completes, download Webex for Windows or Mac, or scan the QR code to install it on your mobile device. Sign in using your email address and the credentials supplied by Insync Solutions.



Need help?

If you experience any issues during activation or installation, please contact Insync Solutions.
Passwords can only be reset by an administrator.